



# How to edit and upload your e-poster

## Introduction

In addition to printed A0 posters for poster tours, CIRED 2023 will provide the possibility to each selected author to show their poster on 4 **touch monitors** in Rome.

E-Poster 2.0 (by TC Group) is a software able to browse and display posters. Every monitor is a station, including a smaller touchscreen, where every participant will be able to:

1. Search a poster using keywords such as topic, authors, title, ID, etc.
2. Watch the poster as a printed one on the monitor
3. Zoom in/out to see the details

This system offers the opportunity to each participant to look for a specific poster and read in detail the content **outside of poster tours**.

## Editing your PDF file

Each author is required to upload their e-poster in **PDF format**, using the [mandatory template](#), on the [E-poster platform](#) by **26 May**. Unlike your printed A0 poster, your e-poster may have up to 2 pages and an additional video or audio file (see detail below).

A one-page poster is the most simple option, but consider that a 2-page file is supported. Anyways, your file size should not exceed **20 Mb**.

## Optional audio or video file

In addition to the e-poster file, authors may attach **either** an audio **or** a video file:

- Audio comment: The maximum size for audio files is 15 Mb. Files should be in .mp3 format.
- Video file to show model animations, field, lab test results, etc: The maximum size for video files is 40 Mb. Files should be in .mp4 format (recommended h264 codec).



## Uploading of your files to the platform

The virtual platform for poster uploading will open on 7 April and close on 26 May.

Authors are kindly requested to upload their e-poster at their earliest convenience to allow the organization to assist them in case of technical issues.

Please follow the steps below:

- Click on the following link: <https://sendbit.meetbit.it/account/login/1073>
- Login with your Username and Password (provided to you by email)

Title	PDF Link	Status	Actions
EFFECTS OF [REDACTED]	Waiting for upload		
Title	PDF Link	Status	Actions

### Key

Status : Waiting for upload      Status : Upload completed

Action : Upload or review your content

- A page with your accepted full paper(s) will be displayed as follows:
- Click on the “Action” symbol and you will be ready to upload your files
- Click “Browse” to upload your file, then on “Save” at the bottom right corner

### Content List > Content Edit

File Upload

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**Poster Upload (PDF only)**

Click to upload your Poster... Browse

**Optional Audio Commentary Upload (MP3 only)**

Click to upload your Audio Commentary... Browse

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Content Details

**Title**

TOXICOVIGILANCE DURING THE COVID-19: ATTENTION TO POISONING RELATED TO DISINFECTION

**Topic**

Learning Track 8: COVID-19 Clinical Complications and their Management

**Presenter Name**      **Presenter Surname**

Anna      Grasso

**Other Authors**

Anna Grasso, Chiara Resnati, Gaetano Panico, Gianfranco Anceschi, Michela Polverino, Paolo Cepaso, Maria Letizia Sanguolo, Anna Lanza,

CANCEL
SAVE